



**HOTEL RESERVATION FORM**  
**20<sup>th</sup> International Palm Oil Conference (IPOC)**  
**6 – 8 November 2024**

I the undersigned would like to make a room reservation with the following details:

Salutation : Dr./Mr./Mrs./Ms.  
Country of Origin :  
Surname :  
First Name :  
Telp. / Mobile :  
Email :  
Arrival Date : Flight/Time:  
Departure Date : Flight/Time:

Kindly give a tick on the room type that you prefer to book and mention the number of rooms required on below table:

√	Number of Rooms	Room Type	Rate/ Room/ Night
		Deluxe Room	IDR 2,100,000 inclusive breakfast for 2 persons
		Premier Room	IDR 2,300,000 inclusive breakfast for 2 persons
		Palace Club Room	IDR 3,100,000 inclusive Palace Club benefits for 2 persons

Please arrange the special request (please check) \*subject to availability

- ( ) King Bed                                  ( ) Twin Bed  
( ) Smoking                                    ( ) Non Smoking  
( ) Others, please specify

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### **Deposit/ Payment policy**

- 50% deposit is required to guarantee the rooms block and can be settled through bank transfer or credit card payment link. This deposit should be received by Hotel upon confirmation
- Balance payment can be settled upon check-in at Hotel

### **Cancellation Policy**

- No cancellation fee for any cancellation received before 21 days to arrival date.
- If any cancellation receive between 21 to 14 days prior to arrival date will be applied penalty of 50% charge of the entire room charges.
- If any cancellation receive less than 14 days or No Show will be applied 100% charge of the entire room charges.
- Reduction of length of stay will be accepted if notice of reduction is received by the hotel 7 days prior to arrival. Reduction of length of stay notified to the Hotel less than 7 days or upon check in will be treated as cancellation and guests will be charged according to their initial length of stay.

To guarantee and secure your room, 50% non-refundable deposit is required. Please send back this reservation form along with the deposit that can be settled through bank transfer to our bank account as below, while the balance payment can be settled upon check-in.

Bank Name : BANK NEGARA INDONESIA, CABANG DENPASAR  
Jalan Gatot Subroto Barat No 531, Denpasar, Bali, Indonesia

Account Name : NUSA DUA BEACH HOTEL & SPA

Account No. : 0049379387 – USD Transfers  
0049379376 – IDR Transfers

Swift Code : BNINIDJADPS

Should you wish to settle the deposit through credit card, we can send the credit card payment link as soon as we receive this signed reservation form

Kindly sign this form and send back to us to proceed your room reservation

Guest Name & Signature:

**Please send the completed form to  
Nusa Dua Beach Hotel & Spa**

**Phone: +62 361 771210 Fax.: +62 361 772617**

**Email: [groupreservation@nusaduahotel.com](mailto:groupreservation@nusaduahotel.com) OR [kadekdwi@nusaduahotel.com](mailto:kadekdwi@nusaduahotel.com)**